



Event Coordinators: Ideas for Hosting a Virtual CAW

- Plan virtual office hours.
 - Counselors and volunteers can be available to answer questions in real time by hosting an event on Zoom or Facebook Live.
 - Ask local colleges/universities to assist with your virtual office hours.
- Encourage student council members to create a virtual CAW campaign for their classmates.
 - Ask students to create a virtual sign-in option.
 - If you decide to host a virtual sign-in event, you will still need to report your results as you have in previous years by submitting the [CAW Exit Survey](#).
- Ask your counselors and staff to post pictures of themselves in their college t-shirts and tag #OKCAW2020.
- Encourage students to do the same to represent their future college.
- Encourage students to create their own version of the current CAW “I Applied Sticker” and use the hashtag #OKCAW2020 to display their designs.
- Designate one email address to which students can send all their CAW questions. The CAW coordinator can answer them as they come in.
- Post the “Quick Answers to Know for College Applications” resource on your school’s social media accounts for students.
- Host a pre-CAW event with seniors to go over the “Quick Answers...” resource. This can be done in one meeting for small schools, but for larger schools, consider breaking it up by last name; i.e. A-F at one time, G-M at one time and N-Z at another time.
- Encourage students to use the Facebook profile frame we’ve created and tag the schools they applied to: e.g. “I Applied@OSU-OKC.”
- Host a post-CAW party the Friday after your event to celebrate the students who applied to college and notified their counselor. Enlist the help of younger students to plan and host this event.
- ‘Like’ our Facebook page to see these tips and more:
<https://www.facebook.com/UCanGo2>.